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| 1. **Session: Presentation Skills** |

**Duration:** 120 mins.

**Description:** Presentation Skills basically refers to the ability to communicate in an effective way, whether in small or large groups. The process involves explaining and showing the content of a topic to an audience. To be an effective communicator, one has to keep practicing so as to become efficient and effective.

The Session aims at offering the presenter tips for an effective and professional presentation, such as the different factors that face the audience during presentations, communication skills tips, presentation delivery and the effective use of presentation tools.